

# Hawk Enterprises, LLC

## H-60 Instructor/SME

### Job Description

**Title:** H-60 Instructor/SME  
**Department(s):** Training  
**Reports to:** Training Manager

#### Job Summary:

The H-60 Instructor/SME will deliver instructor led, platform based performance training to customers worldwide. This position will also develop courseware to include student guides, instructor presentations, and lesson plans. Other responsibilities of the H-60 Instructor/SME include managing the company Digital Database, monitoring and managing the H-60 Maintenance Forum, and assisting on various company projects as an H-60 SME and in the coordination of course materials, as needed.

#### Summary of Essential Job Functions:

- Develop lesson plans and associated course material using Instructional Systems Design Methodology
- Develop storyboards for multimedia training products
- Deliver instructor led training to customer locations
- Catalog digital images, animations, and graphics
- Monitor, research, and provide technical support for the Company maintenance forum

#### Minimum Requirements:

- BS Degree desired, or an equivalent combination of military and instructor experience
- Minimum 10 years on the H-60 Airframe as a Crewmember, Pilot, or Technical Inspector
- Expert level knowledge of Aircraft Forms and Records required

#### Abilities Required:

- Able to lift boxes and test equipment up to 50 pounds
- Able to ascend, descend, and traverse the airframe to facilitate teaching systems maintenance and inspection of aircraft components
- Proficiency in MS Operating Systems and MS Office Suite
- Ability to type 40 wpm
- ULLS-AE Experience desired

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be constructed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.